



BC Athletic Commissioner - PROFESSIONAL -



SECOND LICENCE APPLICATION for Professional Combat Sport Events APPLICATION PACKAGE

This application package contains information on obtaining a one (1) year licence as a second for professional combat sport events in the Province of British Columbia.

Background checks may be conducted to determine your eligibility for licensing. You may be ineligible for licensing if you have been convicted of a criminal charge in any province, territory, state or country that is related to your suitability to be licensed as a second or your behaviour is considered, on reasonable grounds, to be a detriment to the integrity or lawful conduct and management of professional contests in the province. You must provide the Commissioner with written authorization to allow the police or other public bodies to release relevant information.

There are five (5) steps to obtaining a second’s licence:

- Step 1** Make a photocopy of two (2) pieces of personal identification, one (1) that has your photo and is government issued (example: passport, driver’s licence) – check that the photocopy clearly shows your picture.
- Step 2** Take or have taken two (2) passport style photographs (i.e. headshot against plain background) of yourself. These can be taken by a professional or at home, using a digital camera, smart phone or similar device, and sent via email.
- Step 3** Complete the **Second Application Form** in full ensuring that you sign where appropriate.
- Step 4** Complete the **Declaration of Criminal Offences Form**.
- Step 5** Forward all of the following documents to the Office of the Athletic Commissioner:
 - Clear photocopies of two (2) pieces of personal identification
 - Two (2) passport style photos
 - Your completed Licence Application
 - Your completed Declaration of Criminal Offences
 - Your non-refundable licence payment in the amount of **\$20** (Canadian funds)

As processing times vary, ensure you submit your application as soon as possible.

Office of the BC Athletic Commissioner	
Mailing Address: PO Box 9823 Stn Prov Govt Victoria, BC V8W 9W3	Courier/Drop Off Address: 5 th Floor, 800 Johnson street Victoria, BC V8W 1N3
Phone: 250-952-6735 (in Victoria) or 1-855-952-6760 (toll free) Fax: 250-387-8703 www.cscd.gov.bc.ca/bcathleticcommission Email: athletic.commissioner@gov.bc.ca	

Keep a copy of your application and supporting documents for your records



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SECOND LICENCE APPLICATION for Professional Combat Sport Events TERMS AND CONDITIONS

General Terms and Conditions of Every Licence

The following terms and conditions apply to every licence under the *Athletic Commissioner Act*, including a second licence:

- The licence holder must:
 - (a) promptly report to the Commissioner if you have been charged with an offence, or
 - (b) report to the Commissioner within 14 days of its occurrence if you have been convicted of an offenceunder the Athletic Commissioner Act, another B.C. act or a law enacted by the Government of Canada, another province of Canada or a foreign jurisdiction. **Failure to do so may result in your licence being declared void.**
- The licence holder must comply with:
 - the *Athletic Commissioner Act* and the regulations,
 - the terms and conditions prescribed by the Minister, and
 - any terms and conditions imposed on the licence by the Commissioner.
- The licence holder must carry, or have available, the licence at all times when engaged in the activity the licence authorizes.
- The licence holder, when engaged in the activity the license authorizes, must produce the licence on the request of an inspector under the *Act*, a peace officer or the Commissioner.
- The licence holder must report to the Commissioner, within 14 days after its occurrence, the following:
 - the theft or loss of a licence;
 - a change in an address required by the application for the licence.

Second Duties

A second who appears with a contestant for a match must comply with the following rules:

1. if the contestant has more than one second, only the chief second may enter the ring between rounds;
2. a second must not enter the ring until the timekeeper signals the end of a round;
3. a second must leave the platform promptly when the timekeeper signals the beginning of a round and must remove from the platform anything the second brought onto the platform;
4. a second must not apply water to a contestant's body between rounds, other than to spray water into the contestant's mouth;



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5. a second must not use Monsel's solution, or a solution that is chemically similar to Monsel's solution, in the ring during a match;
6. a second may use only the following on a contestant during a match:
 - thrombin, avetine and thrombin-soaked pads;
 - adrenaline 1/1 000 solution, but only for topical hemostasis of cuts and nosebleeds;
 - petroleum jelly;
 - gauze pads;
 - adhesive surgical tape;
 - clean towels;
 - water;
 - cotton swabs;
 - ice in bags;
 - eye iron.
7. a second must not interfere with the progress of a match or with the opposing contestant.

A second who fails to comply with a term or condition of the second's licence, or the duties of a second, may be ejected from an event by the Commissioner.



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SECOND LICENCE APPLICATION for Professional Combat Sport Events

A. APPLICANT'S INFORMATION

Legal name:	Surname	First Name	Middle Name
Alias/Stage name:	Surname	First Name	Middle Name
Address:	Street		City
	Prov/State	Country	Postal Code/ZIP
Mailing address: <small>(if different from above)</small>	Street		City
	Prov/State	Country	Postal Code/ZIP
Telephone number:	Home (xxx-xxx-xxxx)	Cell (xxx-xxx-xxxx)	Other (xxx-xxx-xxxx)
Email address:			
Date of birth:	(yyyy-mm-dd)	Country of citizenship:	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female

B. OTHER JURISDICTIONS WHERE YOU HOLD A SIMILAR LICENCE TO THAT BEING APPLIED FOR AT THIS TIME

List the jurisdictions in which you hold or have a held a similar licence to that being applied for

Name of Jurisdiction	Licence #	Expiry Date

C. DISCLOSURE

<p>1. Have you ever been convicted of a criminal offence in B.C. or another jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide details. Use attached 'Declaration of Criminal Offences' form.</p>	
<p>2. Have you been a defendant in a civil action related to deceit, misrepresentation or similar conduct in B.C. or another jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide details. Use separate sheet if necessary.</p>	



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3. Have you been denied a licence, permit or authorization or had a licence, permit or authorization suspended or cancelled or been subject to investigation or disciplinary action in relation to the sport of boxing, MMA or a martial art in B.C. or another jurisdiction? Yes No

If yes, provide details including the circumstances, discipline and sanction imposed. Use separate sheet if necessary.

D. APPLICATION FEE

Application fee is as follows:

- o \$50 (Canadian funds)
 - Enclosed is my non-refundable APPLICATION FEE (in Canadian funds)
 - I will telephone the BCAC Office (1-855-952-6760) and pay my APPLICATION FEE by credit card
 - APPLICATION FEE mailed separately

CHEQUE OR MONEY ORDER MUST BE MADE PAYABLE TO:

MINISTER OF FINANCE

E. CONSENT TO COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION

I acknowledge that the following personal information may be collected by the Athletic Commissioner or his or delegate under the authority of sections 26(a) and 26(c) of the *Freedom of Information and Protection of Privacy Act*:

- (i) Contact information including name (and any alias or stage name), complete residential and mailing address and an email address if applicable, day time telephone number, date of birth, and country of citizenship and sex;

And if applicable:

- (ii) Criminal record check or police record check;
- (iii) Credit Check;
- (iv) Medical information related to examinations conducted by ringside physicians prior to, during or after an event; and
- (v) Information related to my conduct prior to, during, and after an event.

I authorize the personal information to be collected by the Athletic Commissioner in the above manner and I further hereby consent to:

- (i) the use of the personal information as applicable to the licence I am applying for by the Athletic Commissioner for the following purposes:
 - a) Processing this licence application and determining my suitability for the licence being sought;



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- b) Enabling the Athletic Commissioner to verify my personal information and perform background checks prior to the registration or issuance of a licence or permit pursuant to section 4(2) of the *Minister's Athletic Commissioner Regulation* (B.C. Reg. 171/2013); and
 - c) Enabling the Athletic Commissioner to regulate and enforce professional boxing and professional mixed martial arts events governed by the *Athletic Commissioner Act* and regulations;
- (ii) the disclosure of, and status of any suspension or disciplinary action imposed on me by the Athletic Commissioner to the Association of Boxing Commissions (ABC) and through that body, other ABC affiliated athletic commissioners or similar organizations in other jurisdictions that regulate professional boxing and professional mixed martial arts;
 - (iii) the disclosure of any or all of the information supplied to BCAC to Salesforce.com Inc. and its affiliates in the United States of America to be stored on behalf of the Athletic Commissioner and that such information may be made public on their websites;

I certify that I have read and understand the content of this Consent form with respect to the collection, use and storage of my personal information in relation to my application for this licence under the *Athletic Commissioner Act*.

This consent is valid from the date signed unless I revoke my consent by writing to the Athletic Commissioner at the address specified below.

For questions regarding the collection of personal information please contact the BC Athletic Commissioner at 250-952-6735 (in Victoria) or 1-855-952-6760 (toll-free).

Queries by mail may be directed to:

And by Courier to:

Office of the BC Athletic Commissioner
PO Box 9823 Stn Prov Govt
Victoria BC V8W 9W3

Office of the BC Athletic Commissioner
5th Floor, 800 Johnson St.
Victoria, BC V8W 1N3

Signature:

Date: (yyyy-mm-dd)

F. DECLARATION AND STATEMENT

I certify that all of the information provided by me in this application is true to the best of my knowledge and belief.

I understand that any false or inaccurate statements made by me in this application for licensing or failure to disclose may be deemed sufficient cause for rejection of my application by the Commissioner or his or her delegate.

I understand that any false or inaccurate statements made in this application for licensing that may be revealed following me being issued a licence, could result in the suspension or cancellation of my licence.

I certify that I have read and understood the applicable "Standard Terms and Conditions" that apply to all individuals licensed as a contestant or a second.

Signature:

Date: (yyyy-mm-dd)

